

Circuit Court Records Grants Review Board
The Library of Virginia
800 East Broad Street
Richmond, Virginia 23219-8000

MINUTES OF THE MEETING
2009-A Cycle, November 17, 2008
2:00 PM, 5th Floor Conference Room

The members of the board present by conference call were the Honorable Circuit Court Clerks Rebecca I. Johnson of Bland County, John T. Frey of Fairfax County, and Frank D. Hargrove, Jr. of Hanover County. Board members present from the Library of Virginia were Conley Edwards, State Archivist, and Carl Childs, Director of Local Records Services. Glenn Smith, Grants Coordinator, facilitated the meeting. Also present were staff members Greg Crawford and Rachel Muse from the Library's Local Records Services Branch.

The meeting was called to order at 2:02 PM by Glenn Smith.

There were forty-five grant applications submitted from thirty-eight localities totaling \$649,350.83. The board reviewed the applications and awarded all forty-five, with the request from the City of Norfolk awarded at 50%. The total amount awarded was \$640,695.81. A summary of the awards follows these minutes. The Charlottesville, Goochland, and Franklin CCTV systems were awarded contingent upon additional information being added to complete each application. *This information has been provided and added to each respective grant file.*

Following the review and awards there was discussion among the board members and Library staff members regarding ways to enhance the review process, as well as the program overall. The board requested that a system layout diagram always be included with CCTV applications, even if the system was not put out for bid. There was discussion on the need to change the criteria for awarding shelving, but no specific recommendations were brought forward. The State Archivist asked the other board members to consider what other categories could be added to the grants program, and offered the example of being able to use funding to hire a consultant for courthouse/clerk's office renovation projects.

There being no further business by this board, the meeting was adjourned at 3:59 PM.

By:

Glenn T. Smith
Grants Coordinator

**Virginia Circuit Court Records Preservation Grant Program
Awards for 2009-A Cycle**

<u>Locality</u>	<u>Project Type</u>	<u>Awarded</u>
Buchanan County	Security System - Camera	\$ 18,952.09
Charlottesville City	Security System - Camera	13,382.00
Fluvanna County	Security System - Camera	10,855.00
Franklin County	Security System - Camera	14,067.00
Goochland County	Security System - Camera	1,850.00
King George County	Security System - Camera	13,000.00
Lynchburg City	Security System - Camera	23,577.00
King & Queen County	Security System - Upgrade	4,555.00
Loudoun County	Processing - Loose Papers	8,425.00
Bedford County	Reformatting - Addendum	69,674.00
Dinwiddie County	Reformatting - Film to Digital	7,344.00
Portsmouth City	Reformatting - Paper to Digital	187,650.00
Scott County	Reformatting - Paper to Digital	11,968.00
Dinwiddie County	Reformatting - Plats to Digital	31,122.00
Henry County	Reformatting - Plats to Digital	52,718.60
Norfolk City	Reformatting - Plats to Digital	8,655.02
Wise County	Reformatting - Plats to Digital	4,999.00
Augusta County	Preservation - Indexing	4,424.00
Tazewell County	Preservation - Storage	7,886.40
Albemarle County	Item Conservation - Book	4,943.00
Amelia County	Item Conservation - Book	4,735.00
Bedford County	Item Conservation - Book	4,634.00
Brunswick County	Item Conservation - Book	11,425.00
Buckingham County	Item Conservation - Book	4,410.00
Charlotte County	Item Conservation - Book	4,720.00
Chesapeake City	Item Conservation - Book	4,236.00
Culpeper County	Item Conservation - Book	4,102.00
Danville City	Item Conservation - Book	13,890.00
Dinwiddie County	Item Conservation - Book	9,816.00
Goochland County	Item Conservation - Book	4,965.00
Isle of Wight County	Item Conservation - Book	5,476.00
Loudoun County	Item Conservation - Book	13,073.00
Lunenburg County	Item Conservation - Book	4,900.00
Montgomery County	Item Conservation - Book	4,480.00
Nottoway County	Item Conservation - Book	2,430.00
Pittsylvania County	Item Conservation - Book	4,995.00
Prince Edward County	Item Conservation - Book	4,348.00
Pulaski County	Item Conservation - Book	4,999.00
Rockingham County	Item Conservation - Book	6,730.70
Russell County	Item Conservation - Book	4,750.00
Scott County	Item Conservation - Book	4,708.00
Southampton County	Item Conservation - Book	1,380.00
Surry County	Item Conservation - Book	1,934.00
Virginia Beach City	Item Conservation - Book	4,882.00
Wise County	Item Conservation - Book	4,630.00
		\$640,695.81